



# SCHOOL DISTRICT OF WESTFIELD

N7046 COUNTY ROAD M  
WESTFIELD, WI 53964  
PH: 608-296-2141 ■ FAX: 608-296-2938

## Background Check (Employee)

Name: \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Street City Zip Code

Position Applied For: \_\_\_\_\_

Gender \_\_\_\_\_ Race \_\_\_\_\_

Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Have you ever, in your lifetime, been convicted of or do you have any charges pending for felonies, misdemeanors and/or ordinance violations other than minor traffic violations? This includes all court-addressed charges such as disorderly conduct, battery, worthless checks, etc.

\_\_\_\_\_ YES      \_\_\_\_\_ NO

**If yes, please explain.** Pending charges and/or prior convictions may exclude you from being employed by our District if the circumstances of the pending charge and/or conviction substantially relate to the circumstances of the job(s) for which you are applying.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I authorize the School District of Westfield to review my personal background. I consent to having the District conduct a full and complete criminal background check. I understand that any omission or misrepresentation on this statement may result in immediate disqualification for any employment within the District, including in any such instance where the omission or misrepresentation becomes known to the District subsequent to hire. I understand that the School District of Westfield will verify the information I have provided above. I hereby release the District, its Board and its agents, as well as all providers of information, from any liability related to furnishing and receiving information related to arrests and convictions.

\_\_\_\_\_  
*Applicant's Signature*

\_\_\_\_\_  
*Date*