

**School District of Westfield  
Regular School Board Meeting  
Westfield Area High School  
District Office Board Room B121  
N7046 Cty Rd M, Westfield, WI 53964  
December 20, 2017 – 7:00 pm**

**Minutes**

- I. President McCartney called the meeting to order at 7:00 pm.  
Board Members Present: McCartney, Wastart, Fenner, Hebert II, Miller, Stampfl and Kemnitz  
Bob Meicher, District Administrator and Andy Saloun, Business Manager were also present
- II. Pledge of allegiance
- III. Motion by Miller/Fenner to approve the agenda-addendum. Roll call vote, motion carried 7-0.
- IV. Public participation
- V. District Administrator's announcements and reports (Robert Meicher)
  - A. Motion by Kemnitz/Stampfl to accept the donation from Karen Henke to the Westfield Elementary Library, 4K and Kindergarten Classrooms for books, videos, DVD's and other items valued at \$750.  
Roll call vote, motion carried. 7-0.
  - B. Motion by Stampfl/Fenner to accept donation from Carol Henke to the Westfield Elementary Library 4K and Kindergarten Classrooms for books, videos, DVD's and other items valued at \$1,250.  
Roll call vote, motion carried 7-0.
  - C. Motion by Kemnitz/Hebert to accept \$1000 donation from Karen Bengsch to the School District of Westfield Pioneer Pantry. Roll call vote, motion carried 7-0.
  - D. Motion by Fenner/Stampfl to approve the Business Education field trip to Milwaukee on April 8th and 9<sup>th</sup>. Roll call vote, motion carried 7-0.
  - E. Possible action regarding personal leave request. Motion by Wastart/Miller to follow current policy for personal leave request. Roll call vote, motion carried 7-0.
- VI. Committee Reports
  - A. Personnel
  - B. Building/Finance
  - C. Policy/Vision/Curriculum
    1. Review/approve policy revisions
      - a. 1460/3160/4160 Physical Examination
      - b. 3161/4161 Unrequested Leaves of Absence/Fitness for Duty
      - c. 3419/4419 Group Health Plans
      - d. 3419.02/4419.02 Privacy Protections of Fully Insured Group Health Plans
      - e. 3120 Employment of Professional Staff
      - f. 3120.01/4120.01 Job Descriptions
      - g. 3124 Employment Contract
      - h. 3140 Termination, Non-renewal, and Resignation
      - i. 3310/4310 Employee Expression in Non-Instructional Settings
      - j. 3430/4430 Leaves of Absence
      - k. 3431/4431 Employee Leaves
      - l. 5111.01 Homeless Students (Replacement)
      - m. 5341 Emergency Medical Authorization
      - n. 5463 Credits From Nonpublic Schools
      - o. 5530 Drug Prevention
      - p. 6145 Borrowing
      - q. 8330 Student Records
      - r. 9160 Public Attendance at School Events

Motion by Miller/Stampfl to approve revised policies a-n and p-r changing item d, 3419.02/4419.02 Privacy Protections of Fully Insured Group Health Plans, by removing Andy Saloun's name and taking no action on item O policy 5530 Drug Prevention

2. Policy First Readings

- |                            |   |
|----------------------------|---|
| a. 0151.2                  | Required Student Academic Standards Agenda Item         |
| b. 1619                    | Group Health Plans                                      |
| c. 1619.02                 | Privacy Protections of Fully Insured Group Health Plans |
| d. 1619.03/3419.03/4419.03 | Patient Protection and Affordable Care Act              |
| e. 3112/4112               | Board-Staff Communications                              |
| f. 5111.03                 | Children and Youth in Foster Care                       |
| g. 8340                    | Providing a Reference                                   |

Bring back all first reading policies to the next regular board meeting for action by revising policy e. 3112/4112 Board-Staff Communications. Under Staff Communications to the Board, add "when directed" to the end of the first sentence. [Remove Andy Saloun's name from policy 1619.02].

VII. Consent Agenda

- A. Approve District Financial Statement, Payrolls, Vouchers 146923-147190 and Activity Account Vouchers 13039-13054
- B. Approve contracts that need Board President's signature
- C. Approve Board Meeting Minutes of November 15, 2017
- D. Approve Personnel Recommendations
  - 1. Resignation of Brandon Peters, Middle School Wrestling Coach
  - 2. Hire Norman Mudgett, Middle School Wrestling Coach
  - 3. Hire Dennis Daye, Middle School Girls' Basketball Coach
  - 4. Hire Megan Hockerman, Middle School Girls' Basketball Coach
  - 5. Resignation of Anita Kunkle, Bus Driver
  - 6. Resignation of Minette Lawrence, Secretary

VIII. Items from the consent agenda to be individually considered - None

IX. Motion by Stampfl/Miller to approve the Consent Agenda. Roll call vote, motion carried 7-0.

X. Motion by Fenner/Miller to enter into closed session pursuant to Wis. Stat. §19.85(1)(c) for the purpose of reviewing the district administrators performance evaluation. Roll call vote, motion carried 7-0.

The audience was excused at 7:27 pm. Recorder: D. Mockler

XI. Motion by Wastart/Stampfl to reconvene in open session. Roll call vote motion carried 7-0.

XII. Possible action regarding closed session business – None

XIII. Motion by Kemnitz/Wastart to adjourn. Voice vote, motion carried [8:40 pm].

Recorder: J. Hebert II